

STANDARD XI

LEARNING RESOURCE CENTERS

There is no centrally located facility for books, periodicals, technical information, various handbooks, and other material developed by the instructor; however, these materials are kept in each department. There are plans to make additions to our audio-visual aids and reference books. Each instructor has his own industrial and technical manuals. Audio-visual aids, duplicating and copying machines are at the disposal of instructors. Trade, technical, and professional periodicals are current and easily accessible for course outlines to those instructors who wish to requisition for them as library materials. The quantity of these periodicals determined as adequate is at the discretion of each instructor. Each instructor is qualified to maintain his own learning resource area which is available to students between the hours of 7:45 and 2:30; however, the time fluctuates depending upon the various departments. Some departments are underequipped due to limited funds from the State Department of Education; therefore, the distribution of equipment is not sufficient. Although purchasing is limited, a satisfactory perpetual card system is maintained and is inventoried annually. Furthermore, instructors are asked to check their materials and supplies periodically and purchase according to availability of funds.